

Westview School  
7441 Westview Rd.  
Neosho, MO 64850  
417-776-2425  
417-776-1994 fax  
Email: mhailey@wc6.org

Last Name \_\_\_\_\_ First Name \_\_\_\_\_  
Position \_\_\_\_\_

***APPLICATION FOR SUPPORT STAFF***

The Westview School District considers applicants for all positions without regard to race, color, religion, sex, national origin or disability. If you have a disability or handicap which may require accommodation for you to participate in our application process (including filling out this form, interviewing or any other pre-employment procedure or requirement), please make us aware of any accommodation you feel is necessary. If you have any inquiries, complaints or concerns about any pre-employment procedure or requirement, including completing this application, or about the District policy of non-discrimination, you may contact Misty Hailey, Superintendent/Principal at 417-776-2425.

All applicants are expected to answer all questions on this application. Answer “none” or “not applicable” where necessary.

Name:  
Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Current address \_\_\_\_\_  
Street City State Zip

Current phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cellular phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Date Available \_\_\_\_\_ E-mail \_\_\_\_\_

Position(s) for which you are applying:

Position(s) \_\_\_\_\_

Skills you possess pertaining to the position(s) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If A, B, and C are addressed with an attached resume, please check resume attached.

(A) Educational Preparation:

Resume attached\_\_\_\_\_

	NAME & LOCATION	DATES OF ATTENDANCE	NAME OF DEGREE	MAJOR	OVERALL GPA
HIGH SCHOOL		N/A	N/A	N/A	N/A
COLLEGES/ UNIVERSITIES					
BUSINESS/TRADE SCHOOLS					

(B) Work Experience:

Resume attached\_\_\_\_\_

NAME & LOCATION	POSITION	DATES OF EMPLOYMENT	NUMBER OF YEARS	SUPERVISOR	PHONE

(C) References:

Resume attached\_\_\_\_\_

NAME	ADDRESS	PHONE	POSITION

1. Have you ever been arrested for, or charged with or convicted of a felony or misdemeanor? (Exclude traffic offenses for which you were not sentenced to jail or for which fine was less than \$100.00) \_\_\_\_\_
2. Have you ever pleaded guilty or no contest to a felony or misdemeanor? (Exclude traffic offenses for which you were not sentenced to jail or for which the fine was less than \$100.00) \_\_\_\_\_
3. Has the Missouri Division of Family Services or a similar agency in any other state or jurisdiction, ever issued a determination or finding of cause or reason to believe or suspect that you have engaged in physical, emotional, psychological or sexual abuse or neglect of a child? \_\_\_\_\_
4. Have you ever failed to be re-employed by an educational institution? \_\_\_\_\_

If the answer to any of the forgoing questions is "yes" please explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**READ CAREFULLY BEFORE SIGNING**

I acknowledge and agree to the following provisions as conditions to consideration of my application for employment:

1. I hereby authorize my current and former employers and references to furnish any information about me and about my work experience. I release my current and former employers and references from any and all liabilities or damages of any nature as a result of providing such information. My current and former employers and references may rely on a signed copy of this release.
2. I understand and consent to having criminal and arrest records checks as well as background checks by the Missouri Division of Family Services as a condition for consideration of my application for employment.
3. I certify that the answers given in this application are true and complete to the very best of my knowledge. In the event I am employed by the District and in the further event that I have provided false or misleading information in this application or in subsequent employment interviews, I understand that my employment may be terminated at any time after discovery of the false or misleading information.
4. I understand that this application will be considered active for one year. I understand that if I wish my candidacy to remain open after that date I must submit another application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date